

**Board Meeting Agenda  
20 October 2022– 9.00 am, via Teams**

Item No.	Time	Item Detail	Lead
01	9.00	Welcome to all participants, Apologies and Declarations of Interest	JB
02	9.05	Presentation by Frances Underhill and AnnaMarie Ratcliffe from End-of-Life Partnership	EoLP
03	9.35	Minutes of the Last Meeting & Matters Arising	JB
04	9.50	Operational Report	MD
05	10.00	Establishment of Friends of Cemeteries groups – progress report – Verbal update	MD
06	10.10	Health and Safety Guidance Note <ul style="list-style-type: none"> <li>• PPE at Work – Updated</li> </ul>	MD
07	10.20	Employee Representative matters	AG
08	10.35	Orbitas Staff Survey Results  Discussion on recent employee briefing events (verbal)	MH  KM
09	10.50	Feedback on FSC meeting on 7 <sup>th</sup> September 2022 – Verbal	KM
10	11.05	Any Other Business	All
<b>Part 2 – Confidential items</b>			
11	11.15	Minutes of the last Part 2 Confidential meeting and matters arising	JB
12	11.25	Business Plan 2022-2025 – update and next steps – Verbal	KM
13	11.45	Financial update Q1 22/23	HG