Orbitas

Board Meeting Agenda 22nd January 2024 – 09.00.

| Item No. | Time | Commercially Sensitive Items | Lead |
|-------------|-------|--|----------------|
| 01 | 09.00 | Welcome to all participants. Apologies and Declarations of Interest | JB |
| 02 | 09.05 | Minutes of the last Part 2 Confidential meeting and matters arising | JB |
| 03 | 09.10 | Finance. • Q3 Directors report • Journals over £50k | HG |
| 04 | 09.25 | Update on Business Plan Objectives (Verbal) • Progress on Commercial Activities. (Verbal) | KM |
| 05 | 09.40 | Performance Framework | KM |
| 06 | 09.55 | Revised Shareholder Agreement | KM |
| | | Non-Commercially Sensitive | |
| 07 | 10.00 | Minutes of November meeting and matters arising | JB |
| 08 | 10.05 | Directors Q3 report | MD |
| 09 | 10.20 | HR Policies | MH & LO |
| 10 | 10.30 | Health & Safety Policies • Health & Safety Policy | MD |
| 11 | 10.40 | Employee Representative matters | SW |
| 12 | 10.50 | Any Other Business | ALL |
| 13 | 10.55 | Orbitastic Nominations | Directors Only |