

**Board Meeting Agenda  
18<sup>th</sup> March 2024 – 09.00.**

<b>Item No.</b>	<b>Allocated Time</b>	<b>Time</b>	<b>Commercially Sensitive Items</b>	<b>Lead</b>
01	05	09.00	<b>Welcome to all participants. Apologies and Declarations of Interest</b>	JB
02	05	09.05	<b>Minutes of the last Confidential Meeting and Matters Arising</b>	JB
03	10	09.10	<b>Finance Update – (Verbal)</b>	HG
04	10	09.20	<b>Management Structure Proposal</b>	MD
05	10	09.30	<b>Direct Cremation Charging Proposal</b>	MD
06	20	09.40	<b>Progress on Commercial Activities.</b> <ul style="list-style-type: none"> <li>• Revised Memorialisation Paper</li> <li>• Prioritised list of Business Development Opportunities for Board Approval.</li> </ul>	MD/KM
			<b>Non-Commercially Sensitive</b>	
07	05	10.00	<b>Minutes of the last Meeting and Matters Arising</b>	JB
08	10	10.05	<b>Operational Report</b>	MD
09	10	10.15	<b>Governance Framework Review.</b>	
10	10	10.25	<b>Health &amp; Safety Policies</b> <ul style="list-style-type: none"> <li>• Lifting Operations and Lifting Equipment Regulations (Loler) Quick Reference Guide,</li> <li>• Portable Electric Equipment policy,</li> <li>• PUWER Guidance Note</li> <li>• DSE Policy and Guidance note</li> </ul>	MD
11	20	10.35	<b>HR Policies</b> <ul style="list-style-type: none"> <li>• Recruitment policy and procedure</li> <li>• Violence and Aggression Policy and Procedure</li> </ul>	MH/LO
12	10	10.55	<b>Employee Representative matters</b>	SW
13	05	11.05	<b>Any Other Business</b>	ALL